

The Episcopal Church of St. Martin, Davis  
Vestry Meeting  
May 11, 7:00-9:00 pm via Zoom  
approved minutes

Present: Rector Pamela Dolan, Josy Miller, Stan Forbes, Nick Buxton, Bob Polkinghorn, Elise Keddie, Jessie Ann Owens, Gabe Avila, Ann Liu, Sarah Conning, Janet Thompson, Julie Knudsen, Elizabeth Young, Rev. Margaret Grayden

Absent:

- I. Opening Prayer/Spiritual Practice  
Pamela led us in Evening Prayer.
- II. ACTION: Approval of Minutes of April 20 meeting  
M/S/P. Consensus recommendation to add an action item at the beginning of each meeting to approve the proposed agenda for the meeting, making changes as needed. Consensus agreement to post approved Vestry minutes and agenda on the church website.
- III. REPORT: April financial statement, CARES grant  
The CARES Act money has been received and is now listed as a liability because it is a loan until documentation of expenses for payroll and utilities is approved. Pledges are down in April but still ahead of budget; the decreased revenue will need to be monitored. The transfer from the maintenance budget for the cost of paving has been made. Utilities costs are beginning to decrease because of the added solar.
- IV. DISCUSSION (continued): 2019 and 2020 Vestry priorities  
Josy 30 minutes (7:35-8:05)  
The discussion focused on the first bullet: Sustain and renew the church community within the context of a global pandemic. The Rector noted some of the obvious challenges (online worship, online giving. Like many people she notes that it is taking more time to get less done. There is also an increase in the need for pastoral care. There are extensive discussions, nationally as well as within the diocese, about re-opening: how we will reopen, phases and stages. "Both/and" will be with us for a while. Our actions will be guided both by local health officials and by the diocese, which has issued a preliminary document. Communication will be critical: managing expectations, helping people understand what is possible, timeline, especially as people begin coming out of their houses. The Rector is establishing a task force to include members of the Vestry and the Ministry Council, and people with tech and medical/science background. This task force will develop a budget.
- V. REPORT: Update on Mutual Ministry Review: Agenda for May 16  
Review of the agenda and explanation of the technology for the meeting. Getting the process right has taken the Design Team (chaired by Bob) time but should stand

us in good stead in future years. Very positive experience working with facilitator Betsey Monnot.

- VI. UPDATE: Status of Discussion with Social Justice and Outreach  
Bob sent SJO an email on behalf of Vestry as a whole, based on input from Vestry members since the last meeting (SJO had requested specific recommendations). The issues included setting aside perhaps \$10,000 from funds SJO would normally distribute as part of the Matthew 25 grant process in order to address Covid-19 or other pressing needs in September (this reflects the wish for a more nimble process). Another concern is a grant-making process where the review criteria are not public. Granting some organizations funding every year suggests that the grant competition is not truly open because some organizations seem to enjoy a privileged status. It was agreed that the two Wardens would continue the conversations with SJO. Pamela had just received the minutes from the SJO meeting and distributed them to the ExComm after the Vestry meeting.
- VII. ACTION ITEM: Gift Policy (revisions to policy approved September 2018)  
tabled for lack of time until the June meeting
- VIII. ACTION ITEM: Discussion and Approval of a Conflict of Interest Policy  
tabled for lack of time until the June meeting
- IX. NEW ITEM PULLED FROM CONSENT AGENDA: Hot Water Heater Upgrade  
The Buildings and Grounds Report asked if the \$3000 donation for the hot water heater had been received, and whether Vestry had decided how to fund the additional costs. The gift has apparently not been received. The Vestry at its last meeting determined to pay the additional costs, up to \$1000, from Capital Reserves.
- X. APPROVAL OF CONSENT AGENDA  
M/S/P
- XI. Closing Prayer  
Margaret

#### Exhibits

Draft Minutes of April 20, 2020 meeting

April 2020 financial report

Vestry Priorities 2020 (Josy)

Agenda for Mutual Ministry Review

Email from Bob Polkinghorn to Adam Russ 5 May 2020 re: SJ&O

Gift Policy (proposed revision to policy approved September 2018)

Conflict of Interest draft policy

#### Reports for the Consent agenda

[Rector's Report]  
Deacon's Report  
Junior Warden's Report (Buildings and Grounds)  
Ministry Council  
Formation