

The Episcopal Church of St. Martin, Davis
Vestry Meeting Approved Minutes
September 19, 2021, 11:30am-1:30pm via Zoom

Present: Bob Polkinhorn, Chris Reynolds, Sarah Conning, Julie Knudsen, Lisa Leigh, Ann Liu (departed 12:50), Pamela Dolan, David Martin, Kimo Kimoqueo, Honna Steissberg, Maria Acuna Feldman, Margaret Grayden

Absent: Jessie Ann Owens, Stan Forbes

Guests: Gabe Avila, Tim Williams, Ryan Johnson, Heather Baugh, Robert Lynch

Bob called the meeting to order at 11:33am

A motion (Leigh) to appoint Maria Acuna Feldman to fill the remainder of Elizabeth Young's vestry term (today through 2022) was seconded (Reynolds) and passed unanimously.

- I. Opening Prayer / Discussion of Church Cracked Open (Intro and Chapter 1)
Pamela led a scripture study and group discussion of the terms introduced in the introduction and chapter 1.

Bob offered a special welcome and thanks to Maria for stepping up to serve on the vestry.

- II. ACTION ITEM: Approval of the Draft Agenda
A motion to approve the draft agenda was seconded and passed unanimously, with clarification that item XI is intended as a listening session with no immediate decision anticipated and that item V will be handled by Julie as Stan is absent.

- III. ACTION ITEM: Approval of the Minutes of August meeting
A motion (Martin) to approve the minutes without correction was seconded (Liu) and passed with nine in favor and two abstaining (Leigh and Acuna Feldman, both not present at the August meeting).

- IV. REPORT: August financial statement
Julie reviewed the August statement of activity, noting that pledge income for August was ahead of last August. Line 530 shows receipt of the apportionment relief grant from the diocese. She observed that pledge income is ahead of last year and ahead of budget. No further investment income or transfers from restricted funds are anticipated this year. On the expense side, she noted that we are currently under budget on staffing due to having a vacant position. Facilities use fees are up this year due to parking lot rental.

- V. ACTION ITEM: Motions from Budget and Finance
 1. *A motion (Knudsen) to apply any surplus in 2021 toward Capital Reserves was seconded (Kimoqueo) and passed unanimously.*
 2. *A motion (Knudsen) to designate the diocesan apportionment relief payment of August 2021 toward a possible capital campaign and to review if not used within two years was seconded (Polkinghorn) and passed unanimously. Pamela clarified that we have no obligation to report to the Diocese on how the relief payment is used.*

- VI. ACTION ITEM: Motion to approve new tech expenses

There was initial discussion of the detailed options and recommendations for technology improvements for security and online / hybrid worship that Gabe has provided. *A motion (Leigh) to refer the question of security cameras to the Buildings & Grounds Committee for their recommendation and to ask staff and the worship committee to comment on worship-related equipment needs including a microphone for the choir was seconded (Dolan) and passed unanimously.*

VII. Rector's Report

Pamela provided a personnel update: she has a potential candidate for a half time interim assistant rector position. This person would have the same portfolio that Alex had. The title of interim assistant rector is appropriate right now as we are in a time of imagining the role and is a good fit for a strong candidate who has emerged. Several parishioners helped with the interview process.

She reminded the group that the first of two Invite Welcome Connect leadership meetings will be this week on 9/22. The second meeting has been changed to 10/6.

VIII. ACTION ITEM: Proposed one-year lease for the ranch

Bob presented and led discussion of the proposed lease for the Forbes ranch. The lease would be renewable in September and can be terminated by either party. *A motion (Acuna Feldman) to approve the lease was seconded (Knudsen) and passed unanimously.*

IX. Report of Senior Warden

Bob will send a written report by email in order to reserve time for item XI on the agenda.

X. APPROVAL OF CONSENT AGENDA

A motion (Leigh) to accept the consent agenda was seconded (Reynolds) and passed unanimously.

XI. DISCUSSION: Christian Formation of Children and Youth

Sarah facilitated a listening session from 1:00 to 1:35pm. Several guests provided perspectives and feedback regarding the needs of children, youth and families; the roles of staff and volunteers; and the vital importance of ministry with children and youth.

Margaret led a closing prayer and Bob closed the meeting at 1:37pm.

Respectfully submitted by Sarah Conning, clerk

Exhibits

Draft minutes of August 2021 meeting
August 2021 financial report
Motions from Budget and Finance Committee
Tech and safety considerations proposal
Proposed lease

Reports for the Consent Agenda

Buildings and Grounds Report