

Episcopal Church of St. Martin, Davis
DRAFT Vestry Meeting Minutes
April 15, 2024
7:04-9:06 PM, Parish Library

Present: Anthony Amato (Clerk), Diane Bamforth, Rev. Pamela Dolan (Rector), Ben Eustis-Guthrie, Jim Jordan, Elise Keddie, Tony Miller, Susan Stone, Neil Willits (Sr. Warden), and Tom Young

Guests: Gabe Avila, Ven. Margaret Grayden, Jessie Ann Owens (Treasurer)

Absent: Beth Capell (Jr. Warden), Colette Chabbott, Eric Jordan

1. Vote to Approve Agenda for 15 April 2024

- a) A motion to approve today's agenda was introduced (Jim), seconded (Susan), and passed unanimously.

2. Prayer & Spiritual Practice

- a) Rev. Pamela led the Vestry in a bible study on the first chapter of Acts and early church leadership after the ascension of Jesus and departure of Judas.

3. Votes to Approve Minutes for 18 March 2024

- a) A motion to approve the meeting minutes for 18 March 2024 was introduced (Anthony), seconded (Jim), and passed unanimously with two abstentions.

4. Treasurer's Report

a) **First Quarter Financials Report**

Jessie Ann led a review of the first quarter preliminary financial statements for 2024. The report showed **higher pledge income** than budgeted and **slightly lower than budgeted on plates** for operations. On the expense side, there were **major savings on the apportionment due to the diocesan Creative Staffing Program and due to reductions for high capital expenses**. The 2024 budget, which was projected to be in deficit, instead has a current surplus of roughly **\$39,000** (note that these are preliminary figures). Discussion was had on pledge progress as well as restricted and designated reserves.

b) **Vote to Accept Financial Reports**

A motion to accept the financial reports provided by the parish treasurer was introduced (Susan), seconded (Ben), and passed unanimously.

5. Social Justice and Outreach Fundraising Request

a) **Discussion**

Discussion was had on SJ&O's request to fundraise for a project to repair a fence at Dixon Family Services in Dixon, California.

b) Vote to Approve Request

A motion to approve a fundraising effort to be fleshed out later by SJ&O, intended to benefit the work they foresee doing at Dixon Family Services, with fundraising to be completed by the end of August 2024 was introduced (Neil), seconded (Tom), passed unanimously.

6. Committee Reports

a) Buildings and Grounds Report

- i. Elise gave a review of the work being done on the stained-glass ceiling window, cross reinforcement, and the upcoming proposal from Nzilani.

7. Rector's Report

a) Ministry Fair Leadership

- i. Pamela noted that the upcoming June 2nd Ministry Fair requires leadership. Elise will follow up with some individuals in the parish who may be willing to volunteer. Diane proposed the Vestry leading the Ministry Fair as a group.

b) Parish Hall Update

- i. Pamela gave an update on the parish hall acoustic improvements, including city permits, leadership, communications with the parish, and upcoming work days.

c) Leadership

- i. With several vestry members leaving due to relocation, Pamela discussed next steps in filling vacancies.

d) Calendar Review

- i. Pamela led the Vestry in a review of the calendar, including flow of church year, activities, and away dates.

e) Sign-ups

- i. Pamela reminded members to sign up to give announcements and to write Vestry News and Review. The signup sheet should be in the Vestry mailbox.

8. Consent Agenda

- a) A motion to accept the consent agenda items, consisting of the Director of Operations Report and Buildings and Grounds Report, was introduced (Neil), seconded (Tom), and passed unanimously.

9. Closing Prayer

- a) Deacon Margaret led the Vestry in a closing prayer.

MEETING ADJOURNED at **9:06 PM**.