

**Episcopal Church of St. Martin, Davis**  
**Vestry Meeting Minutes**  
**July 22, 2024**  
**7:01PM-8:41PM, Parish Library**

**Present:** Anthony Amato (Clerk), Diane Bamforth, Beth Capell (Jr. Warden), Rev. Pamela Dolan (Rector), Ben Eustis-Guthrie, Eric Jordan, Jim Jordan, Elise Keddie, Tony Miller, Susan Stone, Neil Willits (Sr. Warden)

**Guests:** Gabe Avila (Assistant Clerk), Ven. Margaret Grayden, Jessie Ann Owens (Treasurer)

**Absent:** Tom Young

**1. Vote to Approve Agenda for July 22, 2024**

- a. Neil introduced and Diane seconded a motion to approve the July 22, 2024 Vestry meeting agenda. This motion passed unanimously with no abstentions.

**2. Opening Prayer & Spiritual Practice**

- a. Rev. Pamela led a bible study on Acts, chapter 4, which delved into “the clash of loyalties” between the powerful and those without power.

**3. Votes to Approve Minutes for June 9, 2024**

- a. Elise introduced and Beth seconded a motion to approve the meeting minutes for June 9, 2024, as distributed in the packet. This motion passed unanimously with two abstentions.

**4. Treasurer’s Report**

- a. Jessie Ann Owens (Treasurer) provided a mid-year report on St. Martin’s financial position. Revenue is higher than expected, with approximately 60% of pledges already received by mid-year. Expenses are also below what was budgeted at this point in the year. Jessie noted that the apportionment is down significantly due to the high capital replacement costs.
- b. Ben moved to accept the treasurer’s report. The motion was seconded by Anthony and passed unanimously with no abstentions.

**5. ACTION ITEM: Stained-glass Window Recommendation from Budget & Finance**

- a. Neil moved, and Beth seconded, funding the costs of the stained-glass restoration by using cash reserves (line 323 Capital Reserve Medium Term, 329 Memorials, cash in the two Soesbe Financial accounts), and a portion of the Boyer bequest. This motion passed unanimously with no abstentions.
- b. Elise moved and Neil seconded a motion to approve accepting gifts designated for the stained-glass restoration and other capital needs,

pending further deliberations about beginning a capital campaign. This motion passed unanimously with no abstentions.

**6. Update on Parish Hall acoustic retrofit**

- a. Pamela provided an update on the parish hall acoustic retrofit, including the receipt of a permit from the city and the dates for the build. The Vestry also discussed safety issues.

**7. Informational item: Safe Church Training**

- a. Gabe Avila provided a tutorial on diocesan mandated Safe Church training and will provide the list of courses via email.

**8. Senior Warden's Report**

- a. Neil and Gabe gave an update on the Workplace Violence Prevention Plan. The plan is currently being converted by the diocese into a digital form that will then be dispersed to all parishes.

**9. Rector's Report**

- a. Pamela gave a report on recent large church events, including the Diocesan Revival and the General Convention.

**11. Consent Agenda**

- a. Beth introduced and Elise seconded a motion to accept the consent agenda items, consisting of the Buildings and Grounds Report, Social Justice and Outreach Minutes, and Director of Operations Report. This motion passed unanimously with no abstentions.

**12. Closing Prayer**

- a. Deacon Margaret led the Vestry in a closing prayer.

MEETING ADJOURNED at **8:41 PM**.

**Next meeting: August 19, 2024 at 7pm**