

**Episcopal Church of St. Martin, Davis**  
**Vestry Meeting Minutes**  
**March 18, 2025,**  
**7:01 PM - 9:02 PM, Room 6/7**

**Present:** Maria Acuna-Feldman (Sr. Warden), Beth Capell (Jr. Warden), the Very Rev. Pamela Dolan (Rector), Stan Forbes, Ven. Margaret Grayden, Jim Jordan, Elise Keddie, George Kuodza, Susan Stone, Tom Young

**Guests:** Gabe Avila (Clerk), Jessie Ann Owens

**Absent:** Eric Jordan, Tony Miller

**1. Approval of draft agenda for March 18, 2025**

- a. Stan moved and Beth seconded a motion to approve the March 18, 2025 agenda as submitted in the Vestry packet. The motion passed unanimously with no abstentions.

**2. Opening Prayer and Spiritual Practice**

- a. Pamela began with a Lenten reflection by Kate Bowler entitled "Blessing to See Clearly."

**3. Presentation by Gabe: The Power of Welcome**

- a. Gabe gave a moving presentation on the power of welcoming others. Pamela mentioned discussing and raising up the Statement of Action and Commitment at a later Vestry meeting.

**4. Approval of Vestry Meeting Minutes for January 20, 2025**

- a. Elise moved and Jim seconded a motion to approve the Vestry meeting minutes for January 20, 2025, striking the word "especially." This motion passed unanimously with two abstentions.

**5. Annual Meeting Minutes for January 26, 2025**

- a. This was moved to the consent agenda.

**6. Approval of Vestry Meeting Minutes for January 26, 2025**

- a. Elise moved and Beth seconded a motion to approve the Vestry Meeting minutes for January 26, 2025. This motion passed unanimously with one abstention.

**7. Approval of Vestry Meeting Minutes for March 8, 2025**

- a. Elise moved and Jim seconded a motion to approve the Vestry Meeting minutes for January 26, 2025, with a correction to the guest's name and a few small edits to the verbiage in the discussion about fundraising. This motion passed unanimously with two abstentions.

**8. Appointment of new Vestry member**

- a. Stan moved and Elise seconded a motion to appoint George Kuodza to

one of the vacant Vestry seats by acclamation. This motion passed unanimously with no abstentions.

#### **9. Treasurer's Report**

- a. The Vestry considered the proposal to make changes in the statement of activities recommended by Budget and Finance. Elise moved and Tom seconded a motion to change the statement of activities to separate the "840.4 Maintenance and Repair" line into two lines, "840.5 Capital Expenses" and "840.4 Maintenance and Repair." Additionally, the "840.2 Capital Replacement" line will be renamed to "840.2 Designated for Future Capital Needs." This motion passed unanimously with no abstentions.
- b. There are unbudgeted larger expenses for training of our Godly Play teachers. This cost is expected to be covered partially by a donation and the Easter memorial donations. This is informational only.

#### **10. Organizational Items**

- a. Pamela reminded the Vestry that Tony will be writing the March Vestry News & Review. Elise offered to write the April report, and Stan offered to write for May.
- b. The bread baking team will be recognized for this month's volunteer appreciation, along with Carole Hom and the Sacred Ground team. These will be announced in different weeks this month. For after Easter: Altar Guild and Flower Guild.
- c. Committee assignments will be reviewed at the April meeting.

#### **11. UPDATE: Capital Needs Discernment Committee**

- a. Elise provided an update on the Capital Needs Discernment Committee/Rooted Good program. The committee had the first of three informational meetings to explore specific capital interests. The topic earlier this month was housing, while the next meeting will discuss capital needs related to ongoing ministries. Another meeting will be held on climate resilience. The timeline is taking a bit longer than expected. One major take away from the process is how much the campus is being used throughout the week by other organizations.

#### **12. Junior Warden's Report**

- a. Beth noted one redwood needs to be checked immediately and that thirteen trees need to be trimmed. The city of Davis also informed B&G that a permit is required for all tree work.
- b. Elise moved and Beth seconded that the necessary pruning of the thirteen trees and acquisition of permits be completed as requested by Buildings and Grounds. This motion passed unanimously with no abstentions.

#### **13. Senior Warden's Report**

- a. Maria shared that she's had various orientation meetings and gave a special kudos to Jessie Ann and Gabe for legible and clear financial

reports and explanations.

#### **14. Rector's Report**

- a. Pamela reminded everyone that St. Martin's received a grant to change the parish's physical and digital signage to be multilingual. Pamela noted that the website is now translated into various languages. There is ongoing work on physical signage.
- b. Pamela reviewed the activities she's been involved in, excluding regular Sunday worship.
- c. Pamela noted St. Martin's will provide further budgeted funding to seminarian Anthony Amato. In addition, Pamela shared that Anthony is required to do a CPE internship program. He is interested in the San Francisco Night Ministry program, which would begin in the summer. This program requires fundraising by all CPE interns. Night Ministry is approved by CPE. The fundraising goal is \$3000. This fundraising will likely take place in part at St. Martin's. This is informational only.
- d. There will be further work needed on the committee assignments.
- e. Pamela met again with the executive director of DCMH. DCMH has decided to give the ex officio role, in which Pamela serves, more responsibilities.
- f. Pamela invited the Vestry to participate in the STEAC tour.
- g. Gabe reminded everyone to sign a confidentiality agreement and conflict of interest policy.

#### **15. Accept the Consent Agenda**

- a. Jim motioned and Stan seconded a motion to accept the consent agenda consisting of the Social Justice & Outreach draft minutes, Annual Meeting Minutes, and Buildings and Grounds report. This motion passed unanimously with no abstentions.

#### **16. Closing Prayer**

- a. Pamela led the Vestry in a closing prayer.

MEETING ADJOURNED at **9:02 PM**.

**Next Vestry meeting: April 28 at 7pm**