

Episcopal Church of St. Martin, Davis
Vestry Meeting Minutes
May 21, 2025,
7:02 PM - 8:42 PM, Room 6/7

Present: the Very Rev. Pamela Dolan (Rector), Beth Capell (Jr. Warden), Stan Forbes, Eric Jordan, Jim Jordan, Elise Keddie, George Kuodza, Tony Miller, Tom Young, Susan Stone

Guests: Gabe Avila (Clerk), Jessie Ann Owens

Absent: Maria Acuna-Feldman (Sr. Warden), Ven. Margaret Grayden,

1. Approval of draft agenda for May 21, 2025

- a. Tom moved and Stan seconded a motion to approve the May 21, 2025, agenda as submitted in the Vestry packet. The motion passed unanimously with no abstentions.

2. Opening Prayer and Spiritual Practice

- a. Pamela began with a prayer. She then led a bible study on Luke 5:27-32, using points from the book *Developing Healthy Churches* by Robert Warren to focus the discussion on stewardship and hospitality.

3. Approval of Vestry Meeting Minutes for April 28, 2025

- a. Elise moved and Jim seconded a motion to approve the Vestry meeting minutes for April 28, 2025, as submitted in the vestry packet. This motion passed unanimously with one abstention.

4. Treasurer's Report

- a. **ACTION ITEM:** Jessie discussed a recommendation from the Budget and Finance Committee to change the numbering and order of items on the Statement of Financial Position to better align with the Treasurer's Monthly Report, parochial report, and best practices; the changes were also recommended in the 2023 audit. Tony moved and Susan seconded a motion to approve the changes to the Statement of Financial Position as recommended by the Budget and Finance Committee. This motion passed unanimously with no abstentions.

5. Organizational Items

- a. Maria reminded everyone about the Vestry News & Review. Stan will do a N&R for May. Elise will do the June N&R. Tom will do the July N&R. Reminder: the month designated notes that is the Vestry meeting the writer is reporting on.

6. UPDATE: Capital Needs Discernment Committee

- a. Elise provided an update on the Capital Needs Discernment Committee/Rooted Good program. The committee spoke with parish ministries and identified their potential future needs to improve meaningful

welcome and sustainability. Items of note that keep coming up are: welcoming and comfortable outdoor spaces; small, cozy conversation areas; additional meeting rooms; upgrading the electrical panel in the kitchen; awnings for shade. The committee is ready to discuss how to engage the parish in a discussion about this topic. There may be a few methods, such as small groups or an every member canvass. Questions that have arisen are how to share the committee's findings with the congregation.

- b. Pamela discussed bringing in Stephen Hasset as a guest speaker to talk about the process of running a capital campaign.

7. Junior Warden's Report

- a. Beth noted that there is progress being made on the new Employee Handbook.

8. Rector's Report

- a. Pamela discussed stewardship and presented a TENS review on stewardship and vision. She highlighted the vision in our Statement of Action and Commitment.
- b. Pamela shared that she, Colette, Barbara, and Jim have been working on an Adult Formation curriculum. One idea that has come up is that if each Sunday has a different speaker from a ministry and then each stewardship Sunday would have a ministry focus that would gather after church. Each ministry would have a topic to discuss that is an issue that the ministry is addressing.
- c. Jim mentioned the possibility of starting up an EfM group.

9. Accept the Consent Agenda

- a. Beth motioned and Stan seconded a motion to accept the consent agenda consisting of the Social Justice & Outreach draft minutes and Buildings and Grounds report. This motion passed unanimously with no abstentions.

10. Closing Prayer

- a. Pamela led the Vestry in a closing prayer.

MEETING ADJOURNED at **8:42 PM**.

Next Vestry meeting: June 18, 2025, at 7pm